



WISCONSIN

DEPARTMENT OF WORKFORCE DEVELOPMENT

Division of Economic Support
Bureau of Welfare Initiatives

**TO: Economic Support Supervisors
Economic Support Lead Workers
Training Staff
FSET Administrative and Provider Agencies
Child Care Coordinators
W-2 Agencies**

BWI OPERATIONS MEMO

No.: 99-11

**File: 2816
7032**

Date: 01/28/99

Non W-2 [x] W-2 [x] CC [x]

PRIORITY: High

**FROM: Stephen M. Dow
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Policy Analysis and Program Implementation Section**

SUBJECT: FSET PARTICIPANTS' ELIGIBILITY FOR CHILD CARE

CROSS REFERENCE: FSET Guide
Child Day Care Manual 2.1.0
W-2 Manual 15.2.0
Wisconsin Statutes: 49.155(1m)(a)3m
Administrative Rules: DWD 56.04(1)(ch)

EFFECTIVE DATE: Immediately

PURPOSE

The purpose of this operations memo is to clarify that W-2 Child Care is available for all components of the Food Stamp Employment and Training Program (FSET) which are related to job search or work experience and are part of the participant's Employment Plan.

W-2 Child Care not available for Post Secondary Education and any Non-Approved Education and Training.

Job Search and Work Experience activities include all related components such as Job Readiness and Motivation, English as a Second Language, GED preparation, Enrollment With Orientation, and any other components necessary to prepare participants for permanent full time employment.

BACKGROUND

The **Child Day Care Manual**, Chapter 1, 2.1.0, and the **W-2 Manual**, Section 15.2.0, state that W-2 Child Care is available when it is needed to allow parents to participate in FSET Job Search and Work Experience activities. Most FSET components are related to the Job Search and Work Experience activities and W-2 Child Care can be provided to the recipient in order to allow the recipient to participate in these related components.

FSET participants do not have a child care co-pay for the hours assigned to FSET components and cannot be compelled to participate in any FSET component without reimbursement of all child care costs.

If the participant is in either the status Working Part-time or Working Full -time in un-subsidized employment, he or she is entitled to W-2 Child Care but must pay the co-pay for the hours assigned to the part-time or full-time work status.

POLICY

The following components are eligible for W-2 Child Care because these are related to the activities of job search and work experience: Orientation, Enrollment, Enrollment with Orientation, Disability Assessment, Occupational Assessment, Employment Search, Job Skills Training, Job Readiness and Motivation, On The Job Training, Adult Basic Education, Driver's Education, English as a Second Language, General Education Development, High School Equivalency, Literacy Skills, and Work Experience. If the component Regular School K-12 is part of the participant's Employment Plan, it is related to job search and work experience and W-2 Child Care can be provided. The participant does not have a child care co-pay for the hours assigned to the components listed above.

A participant in a Working Full-time or Working Part-time status is eligible for W-2 Child Care, but the participant must pay the co-pay for the hours assigned to these statuses.

CARES

Code the participant on WPCS/WPCH with the correct FSET component or status code for the activity he or she is engaged in, for the correct number of hours.

Do not exceed the maximum number of hours for those components or statuses set by FSET rules.

CONTACTS

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